Port Gamble S'Klallam Tribe Child Support Program

Effective Date April 1, 2002 **Tribal Program Contact** Port Gamble S'Klallam Tribe Child Support Program Melody Bidtah, Program Manager 31912 Little Boston Road N.E., Kingston, WA 98346 Telephone (360) 297-9641, Fax (360) 297-7097 Email melody@pgst.nsn.us DCS Region 5 Fife FO, MS: N27-27 **DCS Field Office Contact** Tracy Severns, Tribal Liaison Physical Address: 6416 Pacific Highway East, Tacoma WA Mailing Address: Centralized Mail Processing, PO Box 11520, Tacoma, WA 98411 Telephone (253) 680-3136, Fax (253) 680-0494 Email tseverns@dshs.wa.gov **Child Support Code and Policy** Port Gamble S'Klallam Tribal Code Title 21 – Family Code Port Gamble S'Klallam Child Support Program Child Support Program **Procedures Manual** Services Provided Establishment of paternity, establishment of child support in connection with a divorce proceeding, establishment and/or modification of child support orders, enforcement of child support orders, responding to any of the above, locating a person who may be responsible for child support. If a case is within the jurisdiction of the Community Court, there may still be information or services needed from other jurisdictions. Tribal CSE staff will identify any of this information or these services and make appropriate inquiries or referrals. Genetic testing on a paternity case– When the alleged father is not under the **Services the Tribe may request** jurisdiction of the Community Court and does not voluntarily submit to their **from DCS** (per the CSE Plan) iurisdiction 2. IRS Certification 3. Copies of state agency's records when it has financial information used in previous calculations of support 4. Locate Services – If Tribal CSE program staff were unsuccessful in locating an NCP Jurisdiction 1. Port Gamble S'Klallam Tribal members; (per the CSE Plan) A person personally served with a summons on the reservation; 3. Parties who consent to the jurisdiction of the Court; 4. Those who resided on the reservation with a child who is the subject of the proceeding: Those who engaged in sexual intercourse on the reservation during which a child who is the subject of the proceeding may have been conceived; Those who have a duty to and failed to support a child who: resides on the reservation, is a member of a Port Gamble S'Klallam family, or received TANF assistance from the Tribe; 7. Employees working on the Reservation; or 8. Non-tribal members living on the Reservation.

DCS Referrals Sent to the Tribe

The first phase of referrals sent to the Tribe includes existing DCS cases in Region 5, meeting one or more of the following conditions:

- 1. A Port Gamble S'Klallam Tribal Court Order exists.
- 2. Establishment and/or enforcement case, where the NCP, CP or child is a Port Gamble S'Klallam Tribal member.
- 3. Enforcement cases where the NCP is a non-tribal member and works for the Tribe, Tribal enterprise or Indian-owned business on the reservation.
- 4. Other cases agreed to by the Region 5 Tribal Liaison and the Port Gamble S'Klallam Tribe.
- 5. DCS Region 5 Tribal staff and Port Gamble S'Klallam CSE staff will work together to determine the appropriate forum for other cases. They will consider case specific issues, including: location of the parties, location of the asset or income, tribal membership, current status of the case, employment history, best interest of the child(ren), etc.

Referral Checklist

- a) Child Support Enforcement Transmittal #1, DSHS 18-570.
- b) Notarized **Uniform Support Petition**, <u>DSHS 18-576</u> (if requested by Tribe).
- c) Notarized **Registration Statement**, <u>DSHS 18-577</u>, completed and signed by the SEO for each existing order where DCS is requesting registration of the order for enforcement.
- d) One certified copy of all orders.
 Exception: Tribal Court orders of the same Tribe.
- e) One certified month by month debt calculation.
- f) Proof of income for both parties (if available).
- g) Other supporting documentation (as requested).
- h) The referral process is still being developed on paternity establishment cases, but may include (at the request of the Tribe):
 - 1. General Testimony, DSHS 18-578.
 - 2. Affidavit of Support in Establishing Paternity, DSHS 9-865
 - 3. Paternity Affidavit (if one exists).

Actions the Tribe will take after Receiving a Child Support Transmittal

- 1. Port Gamble S'Klallam CSE staff will process referrals from another government in the same manner as a case originating within their program.
- 2. On cases with foreign orders (orders other than those of the Tribe) referred to the Tribe for enforcement, Port Gamble S'Klallam CSE staff will file a Request for Registration of a Foreign Order in Tribal Court. If the Court registers the foreign order, program staff will proceed with enforcement procedures as set forth in Section 21.03.47 .62 of the Code.
- 3. Program staff will initiate any enforcement actions in the absence of the custodial parent.

Coop. Agreement with DCS

No formal agreements at this time.

Tribal TANF Program? (Y/N)

Yes, since 1998.